

## Credible IDP Evaluation Framework 2008 & Beyond



**the dplg**

Department:  
Provincial and Local Government  
**REPUBLIC OF SOUTH AFRICA**



**Department of  
Local Government and Traditional Affairs**  
— KwaZulu-Natal Provincial Government —

**Municipality Name: Uthukela District**

**Date: 08 April 2008**

# A Credible IDP Evaluation Framework

## Introduction

This Evaluation Framework is intended to serve as a tool to guide the crafting, design, improvement and assessment of a credible IDP. Core criteria to demonstrate municipal strategy, vision and compliance with both legislative and policy intent have been crafted to assist the assessors during the analysis process. This Framework is not intended to serve the purpose of a performance measurement tool, but rather a reference tool, or guideline, towards establishing the quality of a credible IDP.

## Key Focal Areas

Spatial Development Framework  
Service Delivery  
Sustainable Economic Growth and Development and LED  
Financial Viability  
Institutional Arrangements  
Governance and Organisational Development

## Spatial Development Analysis and Rationale (This is highlighted as a Key Focal Area, in addition to the Five that comprises that Five Year Strategic Agenda for Local Government)

The understanding of the economic, physical and social space that the municipality inhabits is the most critical starting point for a credible IDP. For additional reference, some core evaluative criteria for Spatial Development Frameworks may include the following:

1. MSA Regulations – assess contents of SDF in terms of the MSA Regulations.
2. SDFs should reflect principles of the NSDP and PGDS at district and local levels.
3. Does the SDF reflect adequate research into regional natural, demographic realities, the potential for economic activity, and advancing Sustainable Human Settlements?
4. Does the SDF provide a basis for the Land Use Management System and an implementation plan?
5. Are Infrastructure Projects, including those for Service Delivery, planned on the basis of the SDF?

## **A credible IDP**

The Integrated Development Plan must therefore both comply with relevant legislation (see Appendix B) and convey the following:

1. Consciousness by municipality of its constitutional and policy mandate for developmental local government
2. Awareness by municipality of its role and place in the regional provincial and national context and economy. The Municipality must also show how it would contribute to the fight against poverty, the creation of jobs and improving the lives of its citizens.
3. Awareness by municipality of its own intrinsic characteristics and criteria for success
4. Comprehensive description of the area – the environment and its spatial characteristics
5. A clear strategy, based on local developmental needs. The IDP must not be a 'wish-list' but subjected to the realities of what can be delivered by the budget over the three to five year horizon.
6. Insights into the trade-offs and commitments that are being made re: economic choices, establishment of SHS, integrated service delivery etc
7. The key deliverables for the next 5 years
8. Clear measurable budget and implementation plans aligned to the SDBIP
9. A monitoring system (OPMS)
10. Determines capacity of municipality
11. Communication, participatory and decision-making mechanisms
12. The degree of intergovernmental action and alignment to government wide priorities.

## A Credible IDP Assessment Framework

Evidential Criteria / KPIs	Y / N	Improvement Measure	Who will assist the Municipality?	By when?	Responsible Agents <small>Names of officials needs to be added</small>
<b>1. Spatial Development Analysis and Rationale</b>					OTP, LGTA, DLA
1.1. <i>Is there an SDF?</i>	Y	Developed 2003. Reviewed 2007. Adoption date not indicated			OTP, LGTA, DLA
1.2. When was the SDF Adopted?					OTP, LGTA, DLA
1.3. <i>When was the SDF Reviewed? (Is there a reviewed SDF for 08/09?)</i>	Y	Reviewed 2007. Final IDP Review to indicate status of SDF (if the 2007 SDF was ever adopted)		June 08	OTP, LGTA, DLA
1.4. <i>Does the SDF align to the PSEDS, especially the spatial rationale of PSEDS Corridors &amp; Nodes?</i>	N	PSEDS alignment is partially implied, as there is mention of Corridors. However, nodal development and spatial reference are not evident. Mun to address alignment to PSEDS.	DLGTA	June 09	OTP, LGTA, DLA
1.5. Does the SDF align to the Principles of the NSDP?					OTP, LGTA, DLA

Evidential Criteria / KPIs	Y / N	Improvement Measure	Who will assist the Municipality?	By when?	Responsible Agents Names of officials needs to be added
1.6. If no SDF, does the municipality exhibit a good understanding of its municipal area in the Analysis? – spatial Rationale'					OTP, LGTA, DLA
1.7. Regional economic comparative advantage Strategies for spatial reconstruction of region – land release, social and economic infrastructure, commercial developments- District municipalities only	N	No indication of Spatial Strategies specific to economic comparison. The mun needs to develop spatial strategies to maximise comparative advantages and link to the SDF.	DED, LGTA, DTI	June 09	DED, LGTA, DTI
1.8. Are there strategies for integration of areas with economic potential with that of high household poverty?-					OTP, LGTA
1.9. Are there strategies for Sustainable Development – taking the natural heritage and potential into account – evidence should be in local Environmental frameworks or EMP?					OTP, Environmental Affairs

<b>Evidential Criteria / KPIs</b>	<b>Y / N</b>	<b>Improvement Measure</b>	<b>Who will assist the Municipality?</b>	<b>By when?</b>	<b>Responsible Agents</b> Names of officials needs to be added
1.10. Can the SDF or spatial analysis be used to develop LUMS & EMP?					OTP, LGTA
1.11. Are there strategies for cultural and social Integration?					LGTA/DSD,DSR
1.12. Does the SDF/Spatial Rationale' provide a basis for a Land Use Management System/Scheme?	N	. A land use management framework has been developed, but does not align with the SDF. SDF and LUMF need to be aligned to give direction/ provide broad guideline for the preparation of LUMS.	LGTA	June 09	LGTA
1.13. Is there a LUMF?	Y	Provided as an annexure.			LGTA
1.14. Is there a detailed analysis of the natural environment & its elements including priorities & risk aspects?	N	There's limited environ info in the doc which is not properly organised. Detailed environmental analysis to be undertaken	DAEA, EKZNW, DEAT, DWAF	June 09	
1.15. Are there any environmental projects to address the environmental issues identified during the analysis	Y	Further projects to be identified which could include wetland restoration, etc	DAEA, EKZNW, DEAT, DWAF	June 09	
1.16. Are there any Environment Sector plans, tools and strategies to manage the environment (e.g. EMP, EMF, SEA etc)?	N	There's indication that plans will be developed. It is recommended that SEA is prioritised so as to inform other sector plans	DAEA, EKZNW, DEAT, DWAF	June 09	

Evidential Criteria / KPIs	Y / N	Improvement Measure	Who will assist the Municipality?	By when?	Responsible Agents Names of officials needs to be added
1.17. Does the municipality have an Integrated Waste Management Plan (IWMP)? District municipalities only	N	There is no indication of an IWMP in the IDP. Plan needs to be reviewed if in existence, or developed.	DAEA	June 09	
1.18. Have environmental sustainability principles been incorporated in the entire IDP?	N	Environmental sustainability principles to be incorporated in the IDP linked to the identified projects			
1.19. Is the SDF aligned to the capital investment plan of the municipality?	N	There's no spatial link between the capital investment plan & the SDF. There needs to be reflection of capital projects in the SDF.	LGTA	June 08	
<b>Critical Issues to be emphasised during Feedback sessions</b>		<ul style="list-style-type: none"> <li>• Indicate status of SDF (if the 2007 SDF was ever adopted)</li> <li>• Address alignment to PSEDS by applying the principles to the local context</li> <li>• Develop strategies to maximise comparative advantages and link to the SDF</li> <li>• Align LUMF to the SDF</li> <li>• SDF map to be revised to indicate Capital Investment projects</li> </ul>			
<b>Issues to be considered as part of the 09/10 Review</b>		<ul style="list-style-type: none"> <li>• Prepare Integrated Waste Management Plan</li> <li>• Improve environmental sustainability of the projects</li> <li>• Conduct environmental analysis &amp; identify environmental projects informed by analysis</li> <li>• Prioritise development of SEA</li> <li>• Incorporate environmental sustainability principles linking to the identified projects</li> </ul>			

<b>2. Service Delivery and Infrastructure Planning</b>					
<b>Sanitation</b> 2.1. Is there a budget and plan to ensure that all households have access to basic sanitation by 2010?	Y	However it is stated that the 2010 target may not be met due to financial constraint.			DWAF/dplg, LGTA MIG/DBSA
2.2. Does the above plan contain bulk infrastructure development?	Y				DWAF/ dplg- LGTA MIG/DBSA
2.3. Does the infrastructure plan consider waste water treatment?	Y	Refer to page 25			DWAF/dplg- LGTA LGTA MIG/DBSA
<b>Water</b> 2.4. Is there a budget and plan to ensure that all households have access to basic water by December 2008?	Y	However it is unclear if the targets will be met. Refer to pages 86 to 87.			DWAF/dplg- LGTA MIG/DBSA
2.5. Does the Municipality have clear water quality monitoring programme (If WSA)?	Y	Refer to page 88			DWAF

2.6. Is there resource capacity, both human and financial?	Y	Refer to page 25			DWAF/MIG/DBS A
2.7. Is the WSDP approved?	Y	Refer to page 26			DWAF
<b>Energy and Electricity</b> 2.8. Is there a budget and plan to ensure that all households have access to electricity by 2012?					DME, LGTA, DPLG (FBS)
2.9. Are alternative and renewable energy options considered?					DME, LGTA, DPLG (FBS)
2.10. If applicable, plans to manage status as a RED?					DME, LGTA, DPLG (FBS)
2.11. Is there resource capacity, Both human and financial?					LGTA
<b>Roads and Transport</b> 2.12. Is there a budget and plan for integrated roads and transport system (included non-mechanized, etc.)?					National/Provincial Dept of Transport
2.13. Is there a budget and plan for new roads and O&M of old roads?					National/Provincial Dept of Transport
2.14. Is there a resource capacity: both human and financial?					National/Provincial Dept of Transport

2.15. Does this relate to ITP?					National/Provincial Dept of Transport
<b>Storm Water Drainage</b> 2.16. Is there a budget and plan to manage and maintain storm water drainage?					LGTA (MIG), DWAF
2.17. Is there resource capacity, both human and financial?					LGTA/dplg (MIG), DWAF
<b>Waste management</b> 2.18. Is there an Integrated Waste Management Plan?					DEAT
2.19. Is environmental Impact Assessment of waste management options included in Waste Management Strategy/Plan?					DEAT
2.20. Is there an evaluation and implementation of environmentally friendly practices for re-cycling, landfill sites and economic opportunities?					DEAT, DTI

<b>General Infrastructure Planning</b> 2.21. Is there integrated infrastructure investment plan?	Y	Refer to pages 66 to 69.			dplg/LGTA (MIG), Provincial Treasury/DBSA/ Works
2.22. Does investment planning utilizes the MIG grant over the next MTEF?	Y	Refer to pages 66-69			dplg/LGTA(MIG), Provincial Treasury/DBSA
2.23. Is there indication of own revenue usage for Infrastructure?	Y	Refer to pages 70 to 71			dplg/LGTA,(MIG) , Provincial Treasury/DBSA
2.24. Are other funding sources being used to aid investment in Infrastructure?	N	No evidence provided.			dplg/LGTA,(MIG) , Provincial Treasury/DBSA

2.25. Is there evidence of holistic infrastructure development?	y	Refer pages 70 to 71			dplg/LGTA(MIG), Provincial Treasury/DBSA
2.26. Identification of challenging areas needing special attention (e.g. Former cross –boundary Municipalities)	Y	Refer to page 5 and 16			dplg/LGTA,(MIG) , Provincial Treasury/DBSA/ Works
2.27. Is there evidence of well researched and usage of backlog data on households and residents without access to services both in urban and rural areas?	Y	Refer to page 19 to 27			dplg/LGTA(MIG), Provincial Treasury/DBSA
2.28 Does the municipality have a minimum 3 years Capital Development Plan?	Y	Refer to page 69			dplg/DGL(MIG), Provincial Treasury/DBSA/ Sectors

2.29. Does the municipality have a minimum 3 year O&M Programme?	Y	Refer to pages 73 to 76			dplg/LGTA(MIG), Provincial Treasury/DBSA/ Sectors,Housing
2.30. Does the operating budget make provision for funding the O&M Programme?	Y	Refer to page 73			dplg/DGL(MIG), Provincial Treasury/DBSA/ Sectors
2.31. Does the Capital budget make provision for funding the Capital Development Programme?	Y	Refer to pages 75 to 77			dplg/LGTA(MIG), Provincial Treasury/DBSA/ Sectors
2.32. Is EPWP identified as a means to provide job opportunities and training, along with identification of sectors / areas where the EPWP can be implemented?					Dept. of Public Works/LGTA
<b>FBS</b> 2.33. Is there an evidence of indigent policy?	Y	Refer to pages 56 to 61			LGTA/dplg FBS

2.34. Is there a budget to manage the indigent policy?	Y	Refer to pages 57 to 61			LGTA/dplg FBS
2.35. Is there a budget to manage implementation of FBS?	Y	Amount has been allocated.			LGTA/dplg FBS
<b>Critical Issues to be emphasised during Feedback sessions</b>					
<b>Issues to be considered as part of the 09/10 Review</b>					

<b>3. Local Economic Development</b>					LGTA/DED-dplg (LED), DTI
3.1. Is there some evidence of how intergovernmental dialogue informs spatial and regional economic investment choices?	Y	<ul style="list-style-type: none"> <li>Page 4 and 5 outlines alignment with the LM's and service providers.</li> </ul>			LGTA/DED-dplg (LED), DTI
3.2. Is there a LED strategy for DM?	Y	<ul style="list-style-type: none"> <li>Attached to the IDP. Summary of LED strategy provided on page 7.</li> </ul>			LGTA/DED-dplg (LED), DTI
3.3. Is the LED strategy informed by the District Development strategy ?	Y	<ul style="list-style-type: none"> <li>Summary on page 7.</li> </ul>			LGTA/DED-dplg (LED), DTI
3.4. Is the LED strategy adopted for DM linked to the recent DGDS.	N	<ul style="list-style-type: none"> <li>No reference made to the DGDS. <b>Reference to be included.</b></li> </ul>	DM		LGTA/DED-dplg (LED), DTI
3.7. Is the strategy/plan aligned with the national, provincial and district objectives, particularly in respect of infrastructure and skills development?	N	<ul style="list-style-type: none"> <li>No reference made to the NSDP, PGDS, or ASGISA. <b>Reference to be included.</b></li> </ul>	DM		LGTA/DED-dplg (LED), DTI
3.8. Has there been adequate consideration of spatial issues relevant to the economic development?	Y	<ul style="list-style-type: none"> <li>Covered in SDF, as well as the Analysis phase.</li> </ul>			LGTA/DED-dplg (LED), DTI
3.9. Is there empirical and statistical evidence to support the main development thrust of the strategy/plan?	Y	<ul style="list-style-type: none"> <li>Page 24 and Analysis phase provides statistical evidence.</li> </ul>			LGTA/DED-dplg (LED), DTI

3.10. Have the financial implications been considered, at least as far as an indicative budget?	Y	<ul style="list-style-type: none"> <li>Page 70 includes a one year operational plan. Also included in three year MTEF.</li> </ul>			LGTA/DED-dplg (LED), DTI
3.11. Has a review taken place of institutional factors that need to be in place to deliver the strategy/plan?	Y	<ul style="list-style-type: none"> <li>Pages 64 and 65 include the functions of the department dealing with LED.</li> </ul>			LGTA/DED-dplg (LED), DTI
3.12. Is there evidence of adequate stakeholder and community involvement?	Y	<ul style="list-style-type: none"> <li>Page 17 and 18 deals with consultation with stakeholders.</li> </ul>			LGTA/DED-dplg (LED), DTI
3.13. Are there clearly identified objectives and can the attainment of these be measured?	Y	<ul style="list-style-type: none"> <li>LED issues, objectives and strategies included. This is for a one year period. <b>It is recommended that this be looked at for more than the one year period (3 years).</b></li> </ul>	DM		LGTA/DED-dplg (LED), DTI
3.14. Is there an indicative timeframe for the strategy/plan?	Y	<ul style="list-style-type: none"> <li>It is present for a one year period. <b>It is recommended that this be looked at for more than the one year period (3 years).</b></li> </ul>	DM		LGTA/DED-dplg (LED), DTI
3.15. Are management arrangements in place, such as coordinating committee, a structure for reporting and an indicative format for work programmes?	N	<ul style="list-style-type: none"> <li>Participation through community structures, but there is a need for a District LED. <b>The creation of an LED forum.</b></li> </ul>	DM		LGTA/DED-dplg (LED), DTI
3.16. Have issues of improved governance relating to investment and job creation been considered?	N	<ul style="list-style-type: none"> <li>More attention needs to be paid to this. No structures are currently in place although they are proposed under Strategy One. <b>To build these aspects into the IDP and LED strategy.</b></li> </ul>	DM		LGTA/DED-dplg (LED), DTI
3.17. Is the area competitive and comparative advantage understood?	Y	<ul style="list-style-type: none"> <li>SWOT analysis included in LED strategy and on pages 28 and 29.</li> </ul>			LGTA/DED-dplg (LED), DTI
3.18. Are plans to provide support to small enterprises adequate?	Y	<ul style="list-style-type: none"> <li>LED plan mentions support for SMME's. Page 70 indicates the budget for SMME support for the one year budget.</li> </ul>			LGTA/DED-dplg (LED), DTI

3.19. Is there a strategy to stimulate the second economy in a plan/strategy?	N	<ul style="list-style-type: none"> <li>Not explicit. Is included in LED plan but no clarity if planned or being implemented. <b>More detail needs to be provided in this regards.</b></li> </ul>	DM		LGTA/DED-dplg (LED), DTI
3.20. Is the IDP articulating clearly as to how other govt Departments and SOEs can support the municipality to advance LED	Y	<ul style="list-style-type: none"> <li>MTEF's of government departments included.</li> </ul>			LGTA/DED-dplg (LED), DTI
<b>Critical Issues to be emphasised during Feedback sessions</b>		<ul style="list-style-type: none"> <li>Needs to be a reference to PGDS and ASGISA.</li> <li>Needs to be alignment of the IDP with the GDS outcomes. <ul style="list-style-type: none"> <li>There needs to be the establishment of the LED forum.</li> </ul> </li> </ul>			
<b>Issues to be considered as part of the 09/10 Review</b>		<ul style="list-style-type: none"> <li>Needs to be a reference to PGDS and ASGISA.</li> <li>Needs to be alignment of the IDP with the GDS outcomes.</li> <li>There needs to be the establishment of the LED forum.</li> <li>Strategies relating to the stimulation of the second economy needs to be included.</li> <li>The LED programmes should be extended to a three year period as opposed to a one year period.</li> <li>Roles and responsibilities relating to LED should be covered.</li> </ul>			

<b>4. Good Governance</b>					
<b>Evidential Criteria / KPIs</b>	<b>Y / N</b>	<b>Improvement Measure</b>	<b>Who will assist the Municipality?</b>	<b>By when?</b>	<b>SALGA/LGTA/ dplg – Comm Participation</b>
4.1. Is there an IDP framework Plan – Adopted by DMs And LMs?	Y	Pg 4 & 14			SALGA/LGTA/ dplg – Comm Participation
4.2. Is there a community participation strategy and plan?	Y	Pg 3, 17 – 18, 38			SALGA/LGTA/ dplg – Comm Participation
4.3. Does the strategy/ plan adequately cover issues of communication with community and other stakeholders with regards to IDP/Budget and PMS?	Y	Pg 17,18,38			SALGA/LGTA/ dplg – Comm Participation
4.6. Is there contribution of LMs to development priorities in the IDP?	Y	Pg 4, 48 - 50			SALGA/LGTA/ dplg – Comm Participation
4.7. Does the Municipality have strategies to involve traditional leaders and their communities in the IDP process if applicable?	N	The municipality to extend participation strategy to include traditional leaders.	Internal Arrangement	Ongoing	SALGA/LGTA/ dplg – Comm Participation

4.8. Is there an internal audit committee?	N	No evidence exists of the existence or functionality of such committee.	DLGTA – Municipal Finance, Provincial Treasury	Ongoing	SALGA/LGTA/ dplg – TRADS
4.9. Is there indication of a plan to inform communities of the priorities for current year and what's the plan for the coming years, regarding their inputs?	Y	Pg 51 - 55			SALGA/LGTA/ dplg – Comm Participation
<b>Special Groups</b> 4.8. Is there evidence showing that there is mainstreaming of HIV/AIDS?	Y	Pg 27 & 37			SALGA/LGTA/ dplg – Comm Participation
4.9. Is there special focus to promote people with disabilities, women and youth?	N	Only reference to youth is made on Pg 38.  The municipality needs to address issues of all focus groups and identify projects in the IDP.	Internal Arrangements, DLGTA, OTP, DED, Social Welfare & Health	Ongoing	SALGA/LGTA/ dplg
4.10. Is gender equity promoted for access to economic opportunity?	N	Formulate adopt and implement Employee Equity Plan and programmes related to this issue and note in the IDP.	Internal Arrangements, DLGTA, OTP, DED, Social Welfare & Health	Ongoing	SALGA/LGTA/ dplg
4.11. Do IDP details support initiatives to other special groups (disabled, youth)?	N	Only reference to youth is made on Pg 38.  The municipality needs to address issues of all focus groups and identify projects in the IDP.	Internal Arrangements, DLGTA, OTP, DED, Social Welfare & Health	Ongoing	SALGA/LGTA/ dplg/ Economic Affairs

<p><b>Critical Issues to be emphasised during Feedback sessions</b></p>		<p>The municipality to extend participation strategy to include traditional leaders.</p> <p>The municipality needs to address issues of all focus groups and identify projects in the IDP.</p> <p>Formulate adopt and implement Employee Equity Plan and programmes related to this issue and note in the IDP.</p>	<p>DLGTA, Internal Arrangements, DLGTA, OTP, DED, Social Welfare &amp; Health</p>		<p>SALGA/LGTA/dplg</p>
<p><b>Issues to be considered as part of the 09/10 Review</b></p>		<p>Functionality of Internal Audit committee AND Performance Management Committee</p>	<p>Provincial Treasury, DLGTA – Municipal Finance</p>		

<b>5. Financial Viability</b>					
5.1. Is there a financial strategy?	N	(1)			Provincial Treasury, LGTA
5.2. Is there a clear budget for 08/09 FY and does the Budget cover a minimum Three Year period?	Y	(2) but not well captured			Provincial Treasury, LGTA
5.3. Is there a clear indication of National and Provincial allocations and resources?	Y	(5)			Provincial Treasury, LGTA
5.4. Is there a clear indication of own funds?	N	(1)			Provincial Treasury, LGTA
5.5. Is there an evidence of billing system?					Provincial Treasury, LGTA
5.6. Is there an evidence of debt Control / debt collection?	N	(1)			Provincial Treasury, LGTA

5.7. Are all the Key Focal Areas, including spatial development budgeted for?					Provincial Treasury, LGTA
5.8. Is there an indication of a budget for community participation and empowerment?					Provincial Treasury, LGTA
5.9. Does the District Municipality budget cover support to Local Municipalities?	Y	(3)			Provincial Treasury, LGTA
5.10. Are there indications of corrective steps for Qualified reports or reports with matters of emphasis?	N	(1)			Provincial Treasury, LGTA
<b>Critical Issues to be emphasised during Feedback sessions</b>		Provide a well structured provincial strategy that would include debt and credit control measures, own funds raising strategy, assets management strategy amongst others.			

<b>Issues to be considered as part of the 09/10 Review</b>		Need a comprehensive well-structured financial plan that would integrate a financial strategy to the budget.			
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6. Institutional Arrangements					
6.1. Is there a HR Strategy that responds to the long-term development plans of the municipality as reflected in the IDP? (recruitment, retention, succession plan, scarce skills, staff development etc.)	N	No evidence provided.			LGT/DOL
6.2. Is there an approved organisational structure / organogram to support the IDP that is aligned to the assigned and allocated Powers and Functions included in the IDP	Y	Page 63, 64			LGT/DOL
6.3. Is there evidence of a workplace skills plan in the IDP?	Y	Page 8			LGT/DOL
6.4. Is there evidence that the municipality has an employment equity plan?	Y	Page 39			LGT/DOL
<del>6.5. Does the workplace skill plan respond to the capacity challenges of the municipality?</del>					LGT/DOL
<del>6.6. Does the municipality show evidence that it has recruitment and retention strategy for scarce skills?</del>					LGT/DOL

<del>6.7. Does the municipality focus on scarce skills through training?</del>					LGTA/DOL
<del>6.8. Is there an evidence of a strategy for recruitment and retention of staff?</del>					LGTA/DOL
<del>6.9. Is there an evidence of a succession plan especially for key positions?</del>					LGTA/DOL
6.10. Is there an Organisational Performance Management Systems (OPMS)? (is the IDP articulating targets for each KPA for the next 3-5 years.)	Y	Page 78 – 89: Includes the scorecard.			LGTA/OTP/dplg M&E
6.11. Is there evidence of an Annual Report (incl Annual Financial Statements Annual Performance Report)?	N	Page 18: Makes reference to Annual Report but no real evidence provided.			LGTA/OTP/ dplg M&E
<del>6.12. Is there evidence of PMS?</del>					LGTA/OTP/dplg M&E
6.13. Is there usage of IGR structures to facilitate intergovernmental dialogue with relevant national and provincial sector department?	Y	Page 3			LGTA/OTP

<del>6.14. Does the IDP cater for timely submission of financial statements to Office of the Auditor-General?</del>					Provincial Treasury/LGTA
6.15. Is there evidence that comments from AG reports are being seriously addressed? (more a financial management focus)	N	No evidence provided.			Provincial Treasury/LGTA
6.17. Is there an Audit Committee?	Y	Annexure K4 Section 2 and 3: TOR for a performance audit committee included.			Provincial Treasury/ SALGA, LGTA
<b>Critical Issues to be emphasised during Feedback sessions</b>		<ul style="list-style-type: none"> <li>- Annual report to be included in the IDP.</li> <li>- Include/develop HR Strategy that responds to the long-term development plans of the municipality.</li> <li>• Clarify if one committee is used for both performance audit (OPMS) and audit committee (Finance) functions.</li> <li>• Indicate how AG comments are addressed.</li> </ul>			
<b>Issues to be considered as part of the 09/10 Review</b>		<ul style="list-style-type: none"> <li>• Preparation of the Annual Report including the Performance Report based on DLGTA template</li> <li>• The DLGTA Guideline on OPMS development should be consulted.</li> </ul>			
<b>Sector Plans and Appendages</b>					
Is there section K that outlines the status of these Sector Plans?					
7.1.Spatial Development Framework					LGTA/DLA
7.2.Land Use Management Framework					LGTA/DLA

7.3. Coastal Zone Management Plan (If applicable)					DEAT
7.4. Waste management Plan					DEAT
7.5. Environmental Management Plan					
7.6.1 Waters Service Development Plan (All WSAs) 7.6.2. Water Resources Plan 7.6.3. Forestry Plan					DWAF
7.7. Integrated Transport Plan					DoT
7.8. Housing Plan					Dept of Housing
7.9. Energy Master Plan (Electricity Master Plan)					DME
7.10. Local Economic Development Strateg/Plan					LGTA-dplg, Provincial Economic Affairs/dti
7.11. Infrastructure Investment Plan (EPWP compliant)					dplg/ LGTA/DBSA
1.12. Area Based Plans (Land Reform)					DLA
1.13. Workplace Skills Plan	Y				LGTA/DOL
1.14. List of Sector Needs – Table					LGTA
1.15.					

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**Appendix A: Processes supporting the crafting of a credible IDP:**

IDP Framework 15 October 2007

