

# MINUTES

## Compulsory Briefing Session

28 June 2022

Time: 10:00 – 11:40 am





Virtual Meeting – TEAMS

### 1. WELCOME AND REMARKS BY CHAIRPERSON











The Chairperson, Mr Mogoma Sekgothe opened the meeting, introduce himself and welcomed all members in attendance.

### 2. ATTENDANCE












|                      |                       |
|----------------------|-----------------------|
| Mr. Mogoma Sekgothe  | DCOG: SCM Chairperson |
| Ms. Petunia van Wyk  | DCOG: SCM             |
| Ms. Nomvula Ntuli    | DCOG: SCM             |
| Mr. Pieter Pretorius | DCOG Project Manager  |

-  NONGIWE LINETTE MHLANGA Yesterday 9:59 AM  
Hand to Hand Foundation. [projects@handtohandfoundation.org](mailto:projects@handtohandfoundation.org) or [info@handtohandfoundation.org](mailto:info@handtohandfoundation.org) 0113180941. 14  
Suikerbos Street Noordwyk Midrand
-  Goodwill Mabena Yesterday 10:06 AM  
Goodwill Mabena - Green Development Foundation: 0710308552: [goodwill@gdfsa.org](mailto:goodwill@gdfsa.org)
-  Deepa Chibba Yesterday 10:06 AM  
Deepa Chibba - Abcon Group Foundation - [deepa.chibba@abheka.co.za](mailto:deepa.chibba@abheka.co.za) - 011 510 9706
-  Preshani (VSTCE) (Guest) Yesterday 10:07 AM  
VST Consulting Engineers- Preshani Govinden- [tenders@vstce.co.za](mailto:tenders@vstce.co.za)-0314686387











## COMPULSORY BRIEFING SESSION: COGTA (T) 01/2022

5.  Gabi Gumbi-Masilela (Guest) Yesterday 10:07 AM  
Gabi Gumbi-Masilela, Siyaphambili Consulting Services  
gabza52@gmail.com
6.  Ferdie Mocke Jnr (Guest) Yesterday 10:07 AM  
Crebus, ferdiejnr@crebus.co.za 0827110525
7.  khehla magasela (Guest) Yesterday 10:07 AM  
K. Magasela. info@clermontanalytics.com Phone 0724582272
8.  David Viney Yesterday 10:07 AM  
Future Families NPO. davidv@futurefamilies.co.za 0827853572 Livorno Suite #4, Persequor Techno Park
9.  Nomcebo Community Development Projects (Guest) Yesterday 10:07 AM  
Nomcebo Community Development Projects. 0723882012 noncebodevpro11@gmail.com Sibongile Hazel Mnguni
10.  Juanita Pardesi Yesterday 10:07 AM  
Juanita Pardesi, Seriti Institute, 0829075997
11.  Mabo MAKHUBU Yesterday 10:07 AM  
SMEC South Africa  
Contact: Mabo Makhubu  
Email: [mabo.makhubu@smec.com](mailto:mabo.makhubu@smec.com)  
Cell: 083 550 5300
12.  Andile Mnisi (Guest) Yesterday 10:07 AM  
Sead Training and Learning Solution. nkgapele@gmail.com. Trevor Nkgapele
13.  Rachel Mataboge Yesterday 10:08 AM  
Rachel Mataboge GATE Developments 0812782082 gatedevelopments@gmail.com
14.  Terence Karuwo (Guest) Yesterday 10:08 AM  
Maru Ciberconnect  
Terence Karuwo  
admin@maruciberconnect.org/ terence@theheritage.co.za  
0653697595









## COMPULSORY BRIEFING SESSION: COGTA (T) 01/2022

15.  Unathi Nikani Yesterday 10:08 AM  
Unathi Nikani, World Vision South Africa. Cell 0796509603, email:unathi\_nikani@wvi.org
16.  David Junior Foundation (Guest) Yesterday 10:08 AM  
David Junior Foundation contact David Sefora @ 0834796881 or email address david.mses@gmail.com
17.  Lindo Ndukuya Yesterday 11:20 AM  
Lindo Ndukuya - La Terra Earth Sciences. lindo@laterraearth.com
18.  Vusi Mthuli Yesterday 10:09 AM  
Vusi Mthuli from Thembaletu Development contact 0824546930 Vusi@thembaletudev.org
19.  Jika Chabwera Yesterday 10:09 AM  
Southern African Youth Movement  
Jika Chabwera  
0120350835  
[info@saym.co.za](mailto:info@saym.co.za)
20.  Jabulile Tshabalala Yesterday 10:09 AM  
Reckson Ntsundeni Luvhengo - Thembaletu Development NPC: [reckson@thembaletudev.org](mailto:reckson@thembaletudev.org) 010 786 0451/6
21.  JONES (Guest) Yesterday 10:09 AM  
Jonas Mokoena : Seboka Training and Support Network: 0123414297: 0737076633: [sebokatraining@telkomsa.net](mailto:sebokatraining@telkomsa.net) ; [jrmokoena77@gmail.com](mailto:jrmokoena77@gmail.com)
22.  Thabang Ramoshaba Yesterday 10:11 AM  
ISAO CONSULTING (PTY) LTD - Thabang Ramoshaba - 011 568 0700 / 073 1909 483 - [tenders@isao.co.za](mailto:tenders@isao.co.za) / [thabang@isao.co.za](mailto:thabang@isao.co.za)
23.  Lizl Smith (3L Dev) (Guest) Yesterday 10:11 AM  
Lizl Smith: 3L Development NPO - 0538615063, 0794920162, [lizls@3lngo.co.za](mailto:lizls@3lngo.co.za) / [patrick@3lngo.co.za](mailto:patrick@3lngo.co.za)
24.  Kgabo Setati (Guest) Yesterday 10:12 AM  
Kgabo setati, 0795832994, [kgabods65@gmail.com](mailto:kgabods65@gmail.com)
25.  Jeneto, Lukholo Yesterday 10:13 AM  
Lukholo Jeneto  
Vivo Group  
[Lukholo@vivogroup.co.za](mailto:Lukholo@vivogroup.co.za)  
010 100 3119

## COMPULSORY BRIEFING SESSION: COGTA (T) 01/2022

26.  Empilweni Management Solutions (Guest) Yesterday 10:13 AM  
Sphindile Tshabalala : Maweza Urban & Rural Development Planners 0312013221 email: admin@emsholding.co.za
27.  batho ke sechaba multi purpose primary co operative (Guest)  
James Shogole  
Batho ke Sechaba multi purpose primary co op
28.  Zoleka Conjwa (Guest) Yesterday 10:18 AM  
Zoleka Conjwa  
Long Ships Pty Ltd  
admin@long-ships.co.za  
0832943956
29.  Nelisiwe Mahlangu Yesterday 10:18 AM  
Mahlangu Nelisiwe  
SAYM [nelisiwem@saym.co.za](mailto:nelisiwem@saym.co.za)
30.  JONES (Guest) Yesterday 10:44 AM  
Lucas Mathibe : Joubert Park: johannes.sana@gmail.com
31.  SIBONGILE MFABA Yesterday 10:56 AM  
Neo Africa Advisory (Pty) Ltd, Nishan Naidoo, nishan.naidoo@neoafrica.com, Sibongile.mfaba@neoafrica.com
32.  Lindo Ndukuya Yesterday 11:20 AM  
Lindo Ndukuya - La Terra Earth Sciences. [lindo@laterraearth.com](mailto:lindo@laterraearth.com)
33.  Nelisiwe Mahlangu Yesterday 11:20 AM  
Nelisiwe Mahlangu [nelisiwe@saym.co.za](mailto:nelisiwe@saym.co.za) contact person Alfred Sigudhla 0120350835 / 0832664125
34.  Rachel Mataboge Yesterday 11:21 AM  
Rachel Mataboge Strategic Analytics and Management Initiatives 0812782082 [Rachel.mataboge@strategicanalyticsmx.co.za](mailto:Rachel.mataboge@strategicanalyticsmx.co.za)
35.  Mpilo Nxumalo Yesterday 11:21 AM  
AIDS FOUNDATION - 031 277 2700/072 821 0386, [mpilonxumalo@aids.org.za](mailto:mpilonxumalo@aids.org.za)/[fazlinvds2013@gmail.com](mailto:fazlinvds2013@gmail.com)

## COMPULSORY BRIEFING SESSION: COGTA (T) 01/2022

36.  batho ke sechaba multi purpose primary co operative (Guest) Yesterday 11:21 AM  
James Shogole (rep)  
Batho ke Sechaba Multi Purpose Primary Co Op  
Email:shogolejames@yahoo.com  
071 072 4773
37.  Nhlanhla Goba (Guest) Yesterday 11:22 AM  
Nhlanhla Goba ABCON Foundation  
0823768165 goba2209@gmail.com
38.  Mpilo Nxumalo Yesterday 11:22 AM  
Mpilo Nxumalo/Fazlin Van Der Schyff AIDS FOUNDATION
39.  Vhushavhelo (Guest) Yesterday 11:22 AM  
Vhushavhelo Tshisevhe-Green Development Foundation: 079 1692 569, Vhushavhelo@gdfsa.org
40.  Vee (Guest) Yesterday 11:27 AM  
Sakhamandla Foundation NPC, 0823361335, info@sakhamandlafoundation
41.  Reckson Luvhengo Yesterday 11:28 AM  
Reckson Luvhengo  
Themba lethu Development NPC  
0827356826  
[reckson@themba lethudev.org](mailto:reckson@themba lethudev.org)
42.  Vee (Guest) Yesterday 11:29 AM  
Sakhamandla Foundation NPC, 0823361335, velisa.nyamela@icloud.com
43.  Langa Thibini (Guest) Yesterday 11:35 AM  
Germaine Michael  
Yoluntu NPC  
[germaine@yoluntu.org.za](mailto:germaine@yoluntu.org.za)  
0726875673

## COMPULSORY BRIEFING SESSION: COGTA (T) 01/2022

### 3. APOLOGIES

None

### PRESENTATIONS FROM SCM

The Chairperson (Mr Mogoma Sekgothe) indicated that the meeting was a no-compulsory meeting and was for bid number COGTA (T) 01/2022 Appointment of Implementing Agents to support the implementation of the Community Work Programme (CWP) for a period of 18 months.

He furthermore indicated that, the evaluation process will be done in three stages which are the administrative compliance stage, functional evaluation stage (**divided into 4 criteria**) and lastly calculation of price and BBBEE points.

The following requirements were presented as per the administrative compliance on **Page 15 of the Bid Document** and **page 2 and 3** of the TOR.

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PRE – QUALIFICATION REQUIREMENTS/ADMINISTRATIVE COMPLIANCE AS PAGE 2 OF THE TERMS OF REFERENCE

| #  | Criteria   |
|--|--|
| 1.1  | Supplier is registered on the National Treasury Central Suppliers Database (CSD) on or before bid closing date.  |
| 1.2  | Supplier is Tax Compliant (as indicated on CSD) <sup>1</sup> or verified through SARS <sup>1</sup>   |
| 1.3  | Supplier has a valid certified B-BBEE certificate issued by a SANAS accredited verification agency or a sworn affidavit.   |
| 1.4  | Supplier completed all SBD Forms (SBD 1, 3.3, 4, 6.1).   |
| 1.5  | Valid proof of registration with UIF and COID including a letter of good standing from the Department of Labour.   |
| 1.6  | A valid bank account (as indicated on CSD) with a South African registered bank.   |
| 1.7  | Audited financial statements for the two immediate prior financial years and a confirmation letter from a registered audit firm or firms that the financial statements were audited.                             |
| 1.8  | Approved (signed) assets management policy submitted.  |
| 1.9  | Approved (signed) procurement policy submitted.  |
| 1.10   | Summary of supplier experience submitted (Annexure A).   |
| 1.11   | Summary of project team submitted (Annexure B).  |
| 1.12   | Price proposal submitted (Annexure C – must use Excel template)  |
| 1.13   | Proposal and project execution plan submitted  |
|  | ADMINISTRATIVE COMPLIANCE AS PAGE 3 OF THE TERMS OF REFERENCE  |
| 1.14   | Team members, Director(s)/Owner(s) have not been convicted on charges related to fraud, corruption or violent/abusive  |
| 1.15   | Bidder and team members, Director(s)/Owner(s) do not have a history of poor financial / credit management.   |
| 1.16   | No team members, Director(s)/Owner(s) in the service of the state, or approved RWOPS attached where in the service of the state. This clause does not apply to bidders that are government departments/entities. |
| 1.17   | SBD forms or subsequent enquiries did not reveal any information or past practices that prohibits the supplier from conducting business with the state.  |
| 1.18   |  |
| <b>FAILURE TO COMPLY WITH THE ABOVE-MENTIONED PRE-QUALIFICATION INSTRUCTIONS/ ADMINISTRATIVE COMPLIANCE MAY LEAD TO DISQUALIFICATION</b> |  |

He further alluded that for a bidder to be evaluated further onto the next stage, bidders need to have met the requirement of the stage under consideration. If a bidder has omitted and /or submitted an incomplete document, SCM would send an email requesting that the said document be submitted within a specific period ranging from four (4) to seven (7) days from the date of such communique. Failure to submit the requested document will then result in the bid proposal being disqualified. This as per the PAJA Act 2000 (Act 3 of 2000).

#### 4.2 PRESENTATION OF THE TERMS OF REFERENCE.

The chairperson requested the project manager to do his presentation. Mr Pretorius took the bidders through the technical aspects of the terms of reference. From the presentation made

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the following questions were asked by service providers, and the following responses were provided by the project manager.

### 4.2.1 QUESTIONS FROM SERVICE PROVIDERS

- a) **Will a bidder that has only been in existence for one year be allowed to bid with only one set of Audited Financial Statement (AFS) as they do not have two immediate prior financial year?**
- Yes, bidders with one year of existence will not be disqualified for only submitting one set of AFS of the immediate prior financial year.
- b) **What types of entities can make submissions for this tender?**
- Any form of entity could make a submission, with the understanding that the programme is managed/implemented on a “not-for-profit” basis. It was further indicated that theoretically it would be possible for a (Pty) Ltd entity to make a submission, as long as the manner in which the programme is implemented by the company is on a not-for-profit basis.
  - It was further illustrated that not-for-profit would include instances where company shareholders would not expect or derive profit from the management of the programme.
- c) **Is there a minimum project value for similar project undertaken?**
- Yes, there is a minimum of 20 million total budget, and this is accumulative as long as it is CWP related projects.
- d) **Can resources be duplicated in more than one project?**
- Bidders do not have to get managers in each province but must have support for the financial manager in each province.
- e) **Will the submission date be extended from the 07 July 2022?**
- The closing date for this bid will not be extended and will remain as 07 July 2022 at 11:00am as per the Telkom time.
- f) **Is the department (DCOG) aware that CWP has been unionized?**
- The department is aware of this, and it will not impact the implementation of this bid furthermore, the department will deal with this matter as this is at a political level.
- g) **As part of the administrative requirement, bidders are required to submit a letter of good standing for UIF. Is the department aware that UIF has issued a circular that they will not be issuing letter of good standing as per compliance circular no 2B/2022?**
- The requirement of the bid will stand, until the department has seen the circular in question and will implement it accordingly.

### 4. ANNOUNCEMENTS



## **COMPULSORY BRIEFING SESSION: COGTA (T) 01/2022**

- The bid will close on 07 July 2022 time 11:00am at Department of Corporative Governance, 87 Hamilton Street, Pretoria,0001. No Late bids will be accepted.
- Bidder were informed that they are allowed to send their enquiries to the email [t01.2022@cogta.gov.za](mailto:t01.2022@cogta.gov.za) and SCM will direct the questions to the relevant official and then provide responses thereof.
- Bidder were requested to use the chat function on MS Teams to sign the register by providing the following information: name of bidder, contact person, email address and contact numbers.

### **5. Closure**

The chairperson thanked everyone for attending the meeting and adjourned the meeting at 11:40 am.

Mr Mogoma Sekgothe

**Chairperson: DCOG: SCM**

**Date: 30 June 2022**